



**\*BYLAWS FOR THE  
WICHITA SECTION OF THE AMERICAN CHEMICAL SOCIETY**

**Bylaw I. Name**

This organization shall be known as the Wichita Section of the American Chemical Society.

**Bylaw II. Object**

The object of the Section is the encouragement and advancement of chemistry in all its branches; and by its meetings, reports, papers, discussions, and publications, the promotion of scientific interests and inquiry, and the stimulation of professional interest and promotion of the well-being of its members.

**Bylaw III. Territory and Headquarters**

The territory of the Section shall be that assigned to it by the SOCIETY. The headquarters of the Section shall be in Wichita, Kansas.

**Bylaw IV. Members and Affiliates**

Section 1. The rolls of the Section shall include those MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Sec. 2. Individuals who are not members of the SOCIETY may unite with the Section as Local Section Affiliates, but not as members of the SOCIETY, on the recommendation of the membership committee and the payment of a fee which shall be set by the Executive Committee. Such Local Section Affiliates shall be entitled to all the privileges of the Local Section save that of voting and holding office.

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\*Effective November 22, 1976. Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.

Sec. 3. MEMBERS, ASSOCIATE MEMBERS and National Affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY.

#### **Bylaw V. Organization**

Section 1. The officers of the Section shall be a Chair, Chair-Elect, Secretary, and Treasurer. The offices of secretary and treasurer may be held by the same person.

Sec. 2. The Section shall have councilors and alternate councilors as provided in the Constitution and Bylaws of the SOCIETY.

Sec. 3. The Executive Committee shall consist of the officers of the Section, the immediate Past Chair, the Councilors, the Alternate Councilors, and three or more Members-at-Large elected by ballot from the membership of the Section.

Sec. 4. All officers, councilors, alternate councilors, and other persons elected by the members shall be chosen from the MEMBERS.

#### **Bylaw VI. Manner of Election and Term of Office**

Section 1. Elected officers of the Section shall serve for a term of one year beginning on January 1 or until their successors are elected. The Chair-Elect shall succeed to the office of Chair upon completion of his term of office.

Sec. 2. Councilors and alternate councilors shall be elected for a term of three years beginning on January 1. Terms of Councilors shall be so arranged as to provide rotation in accordance with the Constitution of the SOCIETY.

Sec. 3. Each year at the time of the regular election one or more of the Members-at-Large of the Executive Committee shall be elected for a term of three years beginning on January 1.

Sec. 4. In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive Committee by interim appointment for the period up to the next annual election, at which time the Section shall choose a member to fill out the unexpired term, if any. In the event the office of Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and a Chair-Elect at its annual election.

Sec. 5. Nominations for officers, Members-at-Large of the Executive Committee, Councilors, and Alternate Councilors shall be made by a committee of three (3) appointed by the Chair at least two weeks before the October meeting. This committee

shall present, at the October meeting, the name of at least one candidate for each position to be filled. Additional nominations may be made from the floor. The election shall be by a mail ballot carrying the names of the nominees which shall be sent to all Section members in good standing not later than November 1. Provision shall be made on the ballot for write-in candidates. Only ballots returned to the Chair of the nominating committee on or before November 21 shall be considered valid. The Chair of the nominating committee shall count the ballots thus received, using the list of members provided by the Secretary to verify eligibility of all those voting. Any ballot envelope not so validated shall be rejected. In case of a tie vote for any Councilor or Alternate Councilor opening, the Executive Committee shall make the final selection.

### **Bylaw VII. Duties of Officers and Executive Committee**

Section 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws and such other duties as may be assigned from time to time by the Executive Committee.

Sec. 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint all committees authorized in these bylaws or by the Executive Committee.

Sec. 3. The Executive Committee shall be the governing body of the Section and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws.

### **Bylaw VIII. Committees**

Section 1. There shall be the following standing committees:

a) Membership, and b) Program and Publicity. Such other committees as deemed necessary shall be established at the discretion of the Section Chair.

Sec. 2. Each of the above committees, with the exception of the Program and Publicity Committee, shall consist of a Chair, appointed by the Section Chair, and additional members appointed by the Committee Chair.

Sec. 3. The Membership Committee shall receive and pass upon all applications for Local Section affiliation. This committee shall solicit membership in the SOCIETY from anyone qualifying for the same. The committee may appoint such assistants as may be required.

Sec. 4. The Program and Publicity Committee, of which the Chair-Elect shall be Chair, shall formulate all programs and see that the programs and reports of the meetings are placed in the hands of the reporters for the press so far as possible.

### **Bylaw IX. Meetings**

Section 1. The Section shall hold not less than six regular meetings each year, preferably at about monthly intervals during the fall, winter, and spring months at places designated by the Executive Committee.

Sec. 2. The Section may hold special meetings at the call of the Executive Committee or at the request of twenty members of the Section. The notices of special meetings shall state the exact nature of the business to be transacted and no other business shall transpire at such meetings.

Sec. 3. Due notice of all meetings shall be sent to each member, National Affiliate, and Local Section Affiliate. A quorum for all meetings of the Section shall consist of ten percent of the members of the Section. In the absence of a quorum, all meetings shall adjourn to a date.

Sec. 4. At every regular meeting the order of business shall be as follows:

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|-------------------------|--------------------------------------|
| 1) Reading of minutes   | 4) New business                      |
| 2) Report of committees | 5) Reading of papers (Speaker, etc.) |
| 3) Unfinished business  |                                      |

The foregoing order of business may be suspended by a majority vote of the members present at a regular meeting. The rules of order in the conduct of Section meetings not specifically provided in these bylaws shall be Robert's "Rules of Order."

Sec. 5. The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee. In the absence of a quorum, which shall be a majority of the members of the Executive Committee, called meetings of the Executive Committee shall adjourn to a date.

### **Bylaw X. Dues**

Section 1. All MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the Section, except honorary and emeritus members of the SOCIETY, may be assessed such annual Local Section dues as may be set by the Executive Committee.

Sec. 2. The annual dues of the Local Section Affiliates shall be set by the Executive Committee in accordance with the Constitution and Bylaws of the SOCIETY. Failure to pay such dues in advance shall automatically terminate the affiliation.

## **Bylaw XI. Amendments**

Section 1. A proposed amendment to these bylaws must first be submitted in writing to the Executive Committee. If it is approved by a majority of the Executive Committee, the Secretary shall furnish each member of the Section with copies of the proposed amendment at the time when notice of the next meeting of the Section is given.

Sec. 2. At the second meeting of the Section after notice of the proposed amendment is given, the amendment may be adopted by three-fourths of the votes of the members present, providing a quorum is present. The amendment shall become effective upon approval by the Council unless a later date is specified.

## **Bylaw XII. Dissolution of Section**

Upon the dissolution of the Section and the discharge of its debts and the settlements of its affairs, any funds and property of the Section remaining thereafter shall be used for the advancement of chemistry in the area covered by the Section. In the event this procedure is not practical or there still remain unexpended funds, such funds shall be conveyed to the SOCIETY for the general purposes of the SOCIETY.